



SAHEED KSHUDIRAM COLLEGE

KAMAKHYAGURI :: ALIPURDUAR :: PIN- 736202

(Affiliated to the University of North Bengal)


E-mail Id.- saheedkshudiramcollege@gmail.com, Website : www.skcc.org

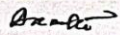
NAAC Accredited Grade "B"

Date: 1st July 2021

All members of the IQAC Saheed Kshudiram College are requested to attend the online general meeting of the academic session 2021-22 on 9th July, 2021 at 3.00 pm at IQAC on following agenda:

1. Confirmation of the previous agenda
2. Decision regarding the signature of MOU with the following institutions:
 - a. Netaji Subhas Open University, Kolkata
 - b. Dream India, Alipuduar
 - c. Digdarshan, Alipurduar
 - d. Dakhsin Narathali Shakti Sangha , Alipurduar
 - e. Red Cross, Alipuduar
3. Misc.


Coordinator
IQ.A.C.
Saheed Kshudiram College
Kamakhyaguri, DisL Alipurduar


Teacher-In-Charge
SAHEED KSHUDIRAM COLLEGE
KAMAKHYAGURI ALIPURDUAR

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Meeting Resolution and Action Taken Report

Meeting Date: 9th July 2021

Time: 3:00 pm

Venue: Online (IQAC Platform)

Agenda:

Confirmation of the Previous Agenda

Decision Regarding the Signature of MOU with Institutions:

- Netaji Subhas Open University, Kolkata
- Dream India, Alipurduar
- Digdarshan, Alipurduar
- Dakhsin Narathali Shakti Sangha, Alipurduar
- Red Cross, Alipurduar

Miscellaneous

Members Present:

Sri Ajoy Kumar Datta	Sd/-
Sri Haripada Paul	Sd/-
Dr. Setu Chattopadhyay	Sd/-
Dr. Swapna Mitra	Sd/-
Sri Haripada Paul	Sd/-
Dr. Setu Chattopadhyay	Sd/-

Dr. Swapna Mitra	Sd/-
Sri Pronoy Mallick	Sd/-
Sri SmritiKanta Barman	Sd/-
Dr. Utpal Roy	Sd/-
Sri Sandip Mallik	Sd/-
Sri Madhyam Moktan	Sd/-
Smt. Parna Ghosh	Sd/-

Resolution:

1. Confirmation of the Previous Agenda:

- The minutes of the previous meeting were confirmed without any changes.

2. Decision Regarding the Signature of MOU with Institutions:

- It was resolved to proceed with the signing of Memoranda of Understanding (MOUs) with the following institutions:
Netaji Subhas Open University, Kolkata
Dream India, Alipurduar
Digdarshan, Alipurduar
Dakhsin Narathali Shakti Sangha, Alipurduar

Red Cross, Alipurduar

- The objectives and terms of each MOU were reviewed and found to align with the goals and vision of Saheed Kshudiram College.
- The IQAC Coordinator was tasked with coordinating the finalization and signing of the MOUs with the respective institutions.
- The Teacher-in-Charge will provide necessary support and facilitate communication with the concerned parties.

3. Miscellaneous:

- Various miscellaneous matters were discussed, including student feedback mechanisms, and upcoming events.

Action Taken:

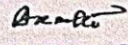
1. Signature of MOUs:

- The IQAC Coordinator will initiate communication with the respective institutions to finalize the MOUs.
- Drafts of the MOUs will be reviewed and approved by all parties involved.
- Signing ceremonies will be organized, adhering to COVID-19 safety protocols, once the MOUs are finalized.

2. Miscellaneous Matters:

- Action points were identified for miscellaneous matters discussed during the meeting.
- Responsibilities were assigned, and timelines were established for the execution of these action points.


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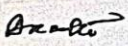
NAAC Accredited Grade "B"

Date: 2nd August 2021

All members of the IQAC Saheed Kshudiram College are requested to attend the online general meeting of the academic session 2021-22 on 10th, August 2021 at 3.00 pm at IQAC on following agenda:

1. Confirmation of the previous agenda
2. The student feedback report of the 2020-21 highlights the issues of the library facilities, infrastructure and ICT resources, and the college has a need to improve these areas.
3. Misc.


Coordinator
I.Q.A.C.
Saheed Kshudiram College
Kamakhyaguri, Dist. Alipurduar


Teacher-In-Charge
SAHEED KSHUDIRAM COLLEGE
KAMAKHYAGURI ALIPURDUAR

Meeting Resolution and Action Taken Report

Meeting Date: 10th August 2021

Time: 3:00 pm

Venue: Online - IQAC, Saheed Kshudiram College

Agenda:

1. Confirmation of the Previous Agenda
2. Discussion on Student Feedback Report for 2020-21: Issues with Library Facilities, Infrastructure, and ICT Resources
3. Miscellaneous

Members Present:

Sri Ajoy Kumar Datta	Sd/-
Sri Haripada Paul	Sd/-
Dr. Setu Chattopadhyay	Sd/-
Dr. Swapna Mitra	Sd/-
Sri Haripada Paul	Sd/-
Dr. Setu Chattopadhyay	Sd/-
Dr. Swapna Mitra	Sd/-

Sri Pronoy Mallick	Sd/-
Sri SmritiKanta Barman	Sd/-
Dr. Utpal Roy	Sd/-
Sri Sandip Mallik	Sd/-
Sri Madhyam Moktan	Sd/-
Smt. Parna Ghosh	Sd/-

Resolution:

1. Confirmation of the Previous Agenda:

- The minutes of the previous meeting were confirmed without any amendments.

2. Discussion on Student Feedback Report for 2020-21:

- The student feedback report for the academic session 2020-21 highlighted significant issues related to library facilities, infrastructure, and ICT resources (online study materials).
- It was unanimously agreed that immediate action is required to address these concerns and enhance the learning experience for students.
- The IQAC will conduct a comprehensive evaluation of the existing library facilities, infrastructure, and ICT resources to identify areas for improvement.
- Recommendations will be made for the allocation of e-resources and implementation of necessary measures to address the identified shortcomings.

3. Miscellaneous:

- Various miscellaneous matters were discussed, including Online class during Covid Situation , and administrative issues.

Action Taken:

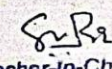
1. Assessment of Library Facilities, Infrastructure, and ICT Resources:

- Teachers are requested to submit sufficient e-study materials according to the need of students
- IQAC Recommendations will be developed for enhancing library facilities, upgrading infrastructure, and improving ICT resources to meet the needs of students and faculty.

3. Miscellaneous Matters:

Resolved that the college will try to normalise the teaching-learning situation during pandemic situations.


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NAAC Accredited Grade "B"

Date: 16th September, 2021

All members of the IQAC Saheed Kshudiram College are requested to attend the general meeting of the academic session 2021-22 on 24th, September 2021 at 3.00 pm at IQAC on following agenda:

1. Confirmation of the previous agenda
2. Selection of new IQAC Coordinator after resignation of Dr. Utpal Roy from the post of IQAC Coordinator
3. Reconstruction of the IQAC
4. Misc.

Coordinator
IQAC

Saheed Kshudiram College

Coordinator
I.Q.A.C.
Saheed Kshudiram College
Kamakhya Guri, Dist. Alipurduar

Teacher-in-charge
Saheed Kshudiram College

Teacher-in-Charge
SAHEED KSHUDIRAM COLLEGE
KAMAKHYAGURI ALIPURDUAR











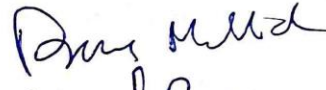

Meeting Resolution and Action Taken Report

Meeting Date: 24th September 2021
Time: 3:00 pm
Venue: IQAC, Saheed Kshudiram College

Agenda:

1. Confirmation of the Previous Agenda
2. Selection of New IQAC Coordinator after Resignation of Dr. Utpal Roy
3. Miscellaneous

Members Present:

1. 
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3. 
4. S. Malia
5. 
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11. 
12. 
13. Jayanto Roy
14. 
- 15.

Resolution:

1. Confirmation of the Previous Agenda:

- The minutes of the previous meeting were confirmed without any amendments.

2. Selection of New IQAC Coordinator after Resignation of Dr. Utpal Roy:

- It was noted that Dr. Utpal Roy had resigned from the post of IQAC Coordinator.
- After deliberation, Sri Dulon Sarkar from the Department of Geography was selected as the next IQAC Coordinator.
- Sri Dulon Sarkar accepted the position and expressed commitment to fulfilling the responsibilities of the role.

- Sri Raju Kar, Assistant Professor of Sanskrit has been replaced in place of Sri Sandip Mallick due to Mutual transfer.
- Dr. Kamal Kanti Das, Assistant Professor of Bengali has been replaced in place of Dr. Prosenjit Bose.
- Sri Biplab Barman, Assistant Professor of English has been replaced in place of Sri Madhyam Moktan due to Mutual transfer.

3. Miscellaneous:

- Various miscellaneous matters were briefly discussed, including upcoming events and administrative updates.

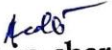
Action Taken:

1. Selection of New IQAC Coordinator:

- Sri Dulon Sarkar, Department of Geography, was selected as the new IQAC Coordinator following the resignation of Dr. Utpal Roy.
- Sri Dulon Sarkar will assume the responsibilities of the IQAC Coordinator effective immediately.
- A transition plan will be implemented to facilitate the handover of responsibilities from Dr. Utpal Roy to Sri Dulon Sarkar.
- All new members were appointed by the IQAC for the further activities of the IQAC.


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NAAC Accredited Grade "B"

Date: 11th December, 2021

All members of the IQAC Saheed Kshudiram College are requested to attend the general meeting of the academic session 2021-22 on 22 December, 2021 at 3.00 pm at IQAC on following agenda:

1. Confirmation of the previous agenda
2. Distribution of NAAC seven Criteria Head
3. Misc.

**Coordinator
IQAC
Saheed Kshudiram College**

Coordinator
I.Q.A.C.
Saheed Kshudiram College
Kamakhya Guri, Dist. Alipurduar

**Teacher-in-charge
Saheed Kshudiram College**

Teacher-in-Charge
**SAHEED KSHUDIRAM COLLEGE
KAMAKHYAGURI ALIPURDUAR**

Meeting Resolution and Action Taken Report

Meeting Date: 22nd December 2021

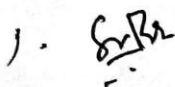


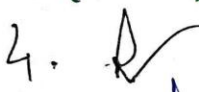




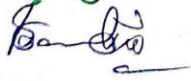

Time: 3:00 pm

Venue: IQAC

Agenda:

Confirmation of the Previous Agenda
Distribution of NAAC Seven Criteria Heads
Miscellaneous

Members Present:

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7. S. Nisha
8. Raju Rao
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10. 
11. 
12. Praveen Mulla
13. 
- 14.

Resolution:

1. Confirmation of the Previous Agenda:

- The minutes of the previous meeting were confirmed as presented.

2. Distribution of NAAC Seven Criteria Heads:

- The distribution of NAAC Seven Criteria Heads was discussed and approved as follows:

Curricular Aspect:

- Sri Biplab Barman (Convener)
- Dr. Kamal Kanti Das (Member)

Teaching Learning And Evaluation:

- Dr. Setu Chattopadhyay (Convener)
- Smt. Parna Ghosh (Member)

Research Innovation and Extensions:

- Dr. Utpal Roy (Convener)
- Dr. Swapna Mitra (Member)

Infrastructure and Learning Resources:

- Sri Haripada Paul (Convener)
- Sri Abhijit Sarkar (Member)

Student Support and Progression:

- Sri Ranjit Roy (Convener)
- Joy Das (Member)

Governance, Leadership and Management:

- Sri Raju Kar (Convener)
- Sri Sankha Subhra Das (Member)

Institutional Values and Best Practices:

- Sri Pronay Mallik (Convener)
- Abhijit Debnath (Member)

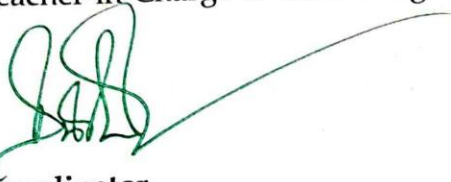
3. Miscellaneous:

- Various miscellaneous matters were discussed, including updates on accreditation processes, faculty development initiatives, and student welfare programs.

Action Taken:

Distribution of NAAC Seven Criteria Heads:

- The appointed conveners and members for each NAAC criterion have been communicated their roles and responsibilities.
- The conveners will initiate meetings and discussions within their respective criteria to assess the current status and plan improvement strategies.
- Progress reports will be periodically reviewed by the IQAC Coordinator and the Teacher-in-Charge to ensure alignment with institutional goals.



**Coordinator
IQAC**

Saheed Kshudiram College

Coordinator
I.Q.A.C.
Saheed Kshudiram College
KamakhyaGuri, Dist. Alipurduar



**Teacher-in-charge
Saheed Kshudiram College**

Teacher-In-Charge
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NAAC Accredited Grade "B"

Date: 28th January , 2022

All members of the IQAC Saheed Kshudiram College are requested to attend the general meeting of the academic session 2021-22 on 2nd February, 2022 at 3.00 pm at IQAC on following agenda:

1. Confirmation of the previous agenda
2. Decision Regarding the promotion of Dr. Utpal Roy, Dr. Setu Chattopadhyaya and Sri Haripada Paul through CAS from Assistant Professor Stage-2 to Assistant Professor Stage-3
3. Misc.

Coordinator
IQAC

Saheed Kshudiram College

Coordinator
I.Q.A.C.

Saheed Kshudiram College
Kamakhyaguri, Dist. Alipurduar

Teacher-in-charge
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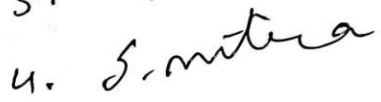




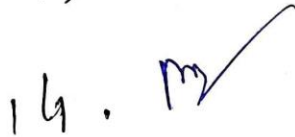

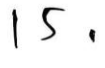

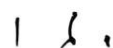
Meeting Resolution and Action Taken Report

Meeting Date: 2nd February 2022
Time: 3:00 pm
Venue: IQAC, Saheed Kshudiram College

Agenda:

1. Confirmation of the Previous Agenda
2. Decision Regarding the Promotion of Dr. Utpal Roy, Dr. Setu Chattopadhyaya, and Sri Haripada Paul through CAS from Assistant Professor Stage-2 to Assistant Professor Stage-3
3. Miscellaneous

Member Present:

- | | |
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| 5.  | 13.  |
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| 8.  | 16.  |

Resolution:

1. Confirmation of the Previous Agenda:

- The minutes of the previous meeting were confirmed without any amendments.

2. Decision Regarding the Promotion of Dr. Utpal Roy, Dr. Setu Chattopadhyaya, and Sri Haripada Paul:

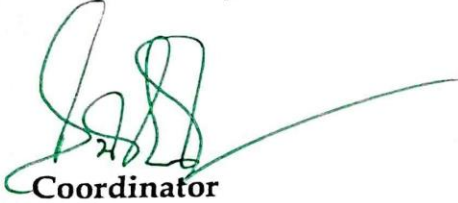
- After thorough consideration of their academic and professional achievements, it was resolved to promote Dr. Utpal Roy, Dr. Setu Chattopadhyaya, and Sri Haripada Paul from Assistant Professor Stage-2 to

- Assistant Professor Stage-3 through the Career Advancement Scheme (CAS).
- Their contributions to teaching, research, and institutional development were acknowledged, and their promotion was deemed well-deserved.

Action Taken:

1. Promotion of Faculty Members through CAS:


- The necessary paperwork for the promotion of Dr. Utpal Roy, Dr. Setu Chattopadhyaya, and Sri Haripada Paul through CAS will be processed promptly.
- Formal communication regarding their promotion will be issued to the concerned faculty members and administrative authorities.



Coordinator
IQAC

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