



SAHEED KSHUDIRAM COLLEGE

KAMAKHYAGURI :: ALIPURDUAR :: PIN- 736202

(Affiliated to the University of North Bengal)

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NAAC Accredited Grade "B+"

Date: 28th September 2025

NOTICE



All Substantive Teachers and Librarian of the College are hereby informed that the Department of Higher Education, Government of West Bengal, has issued revised regulations governing promotion under the Career Advancement Scheme (CAS) vide Memorandum No. 1438-HED-17014(17)/15/2025-CS SEC-Dept. of HE, dated 17 September 2026. All teachers who are eligible for and have become due for promotion under the CAS are hereby advised to initiate and complete the process for their respective CAS promotion **at the earliest**, strictly in accordance with the provisions and requirements of the aforesaid Memorandum.

Accordingly, all concerned teachers are requested to submit their CAS files, duly completed in all respects and accompanied by all requisite supporting documents pertaining to the relevant Assessment Year(s), to the IQAC for necessary scrutiny, processing, and further action as per the prescribed procedure.

Teachers are requested to ensure that their CAS files are complete, properly documented, and submitted without any avoidable delay, so that the subsequent stages of the CAS process may be initiated in a timely manner.

The matter may be treated as urgent and accorded due priority.

Principal

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